**Quality Supportive Housing Readiness Checklist**

***Supporting Documentation Index Template***

**Instructions**: Use this document to index the page numbers or section from your program manual, policy and procedures, or any other document that can support multiple indicators.

**Program**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Document**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Indicator** | **Section or Page #s** | **Notes** |
| **Tenant Centered** |
| Tenant-Driven Planning |   |   |
| Commitment to Supportive Housing Goals |   |   |
| Unit Design and Features |   |   |
| Tenant Education |   |   |
| Tenant Feedback |   |   |
| Services Design |   |   |
| **Accessible** |
| Affordability |   |   |
| Location |   |   |
| Trauma-Informed Design |   |   |
| Physical Accessibility |   |   |
| Housing First |   |   |
| Application Process |   |   |
| Availability of Services |   |   |
| Anti-Racism and Cultural Humility |   |   |
| **Coordinated** |
| Roles and Responsibilities |   |   |
| Communication |   |   |
| Coordination |   |   |
| Connections with Community Based Services |   |   |
| Targeting Units |   |   |
| Continuous Quality Improvement |   |   |
| **Integrated** |
| Appearance |   |   |
| Community Dialogue |   |   |
| Housing Unit Choice |   |   |
| Leases and Tenant Rights |  |   |
| Community Connections |   |   |
| **Sustainable** |
| Capital Funding |   |   |
| Operating Funding |   |   |
| Services funding |   |   |
| Housing Maintenance |   |   |
| Efficiency\* |   |   |

\*These indicators are only relevant to supportive housing developments that are site based or single site developments.